Apache Tribe of Oklahoma

Solicitation & Request for Proposal

Apache Tribal Dance Grounds Arena Arbor

RFP-ATO-26-004

Request for Proposals (RFP)

Apache Tribal Dance Grounds Arena Arbor

Issuing Entity

Apache Tribe of Oklahoma

Project Title

Construction of a Metal Arbor for Apache Tribal Dance Grounds Arena

Project Overview

The Apache Culture as Prevention Initiative Coordinator is soliciting proposals from qualified contractors for the design, fabrication, and installation of a permanent metal arbor structure to be constructed as part of the Tribal Dance Grounds Arena. The arbor will provide shelter and designated space for singers, dancers, and ceremonial participants while enhancing the overall functionality and appearance of the dance grounds.

The successful contractor shall furnish all labor, materials, equipment, transportation, permits, and related services necessary to complete the project in accordance with the specifications outlined herein.

Project Specifications

Arena Dimensions

- Existing dance arena is approximately **50 feet in diameter (circular arena)**.
- Arbor shall be positioned facing the arena and oriented to maximize visibility and participation within ceremonial activities.

Arbor Dimensions

- Width: **10 feet**
- Length: Contractor shall propose a suitable length based on design recommendations and site conditions.
- Front Height (Arena Side): **9 feet**
- Rear Height: **7 feet**

- Roof shall slope from the front (9') toward the back (7') to facilitate water drainage.
- There arbor will have a **20 feet** opening on the east side of the arena.

Structural Requirements

- Structural frame shall be constructed of **welded steel or equivalent heavy-duty metal construction**.
- All structural members shall be designed to withstand local environmental conditions, including wind, rain, and seasonal weather variations.
- Roof framing shall provide adequate support for roofing materials and prevent sagging.

Foundation Requirements

- All support columns shall be securely **anchored into reinforced concrete pillars/footings**.
- Concrete foundations shall be sized and installed according to applicable engineering standards and local soil conditions.
- Contractor shall provide all excavation, concrete work, anchoring hardware, and backfill.

Roofing Requirements

- Metal roofing panels, minimum 26-gauge galvanized or equivalent.
- Roofing shall provide complete coverage of the arbor footprint.
- Roof color shall be coordinated with Tribal preferences.
- Contractor shall include trim, flashing, and weatherproof fasteners.

Finish Requirements

- Exposed steel shall receive:
    - Rust-resistant primer.
    - Protective powder-coated or industrial-grade painted finish.
- Color options shall be submitted for Tribal approval.

Work Scope

The selected contractor shall:

1. Conduct site verification and measurements.
2. Prepare engineering drawings and shop drawings.

3. Fabricate all metal components.
4. Install concrete footings/foundations.
5. Erect and secure the arbor structure.
6. Install roofing and trim components.
7. Remove construction debris and restore the work area.
8. Provide final inspection and warranty documentation.

Contractor Qualifications

Contractors shall submit:

- Company profile and experience.
- Proof of licensing and insurance.
- W-9 on file with Apache Tribe of Oklahoma Finance.
- Proposed construction schedule. Timeline of events, delays, start, and completion dates of each phase of the contract.
- Warranty information.
- Itemized cost proposal.

Preference may be given to contractors with demonstrated experience constructing pavilions, arbors, ceremonial facilities, tribal infrastructure, or comparable metal structures.

Deliverables

The contractor shall provide:

- Site plan.
- Structural drawings.
- Foundation details.
- Fabrication drawings.
- Construction schedule.
- Final warranty package.

Proposed Schedule

Milestone	Target Date
RFP Release	November 4, 2026
Site Visit	To Be Determined
Proposal Due Date	November 13, 2026
Notice of Award	November 16, 2026
Construction Start	To Be Determined
Project Completion	To Be Determined

The Apache Tribe reserves the right to reject any or all proposals and to award the contract in the best interest of the Tribe.

Additional Addendum:

Modifications to the project scope may be made as necessary upon mutual agreement of both parties, provided such changes enhance the safety of children, parents, and all project participants.

Submission Instructions

Proposals may be submitted by email, mail, or hand-delivery.

Email: The Contracting Officer for this Solicitation is Dustin Cozad. You may reach Mr. Cozad at (405) 247-9493, his email address is dustin.cozad@apachetribe.org. or Kacie Pahcoddy, Procurement Director, kacie.pahcoddy@apachetribe.org

Mail: P.O. Box 1330, Anadarko, OK 73005

Hand Delivery: Tribal Administration Office during business hours.

All proposals must be **received by the deadline**. Late submissions will not be considered.