



# APACHE TRIBE OF OKLAHOMA



## Burial

### Instructions and Information

Updated August 26, 2021

#### Responsible Party:

Person(s) who signs the burial contract with the funeral home is considered the responsible party and must sign the burial application once finished. Please turn in the burial application when finished to the Supportive Services Office. Must have an original signature.

#### Basic Required Documentation

- ❖ The deceased must be an enrolled Apache Tribe of Oklahoma member at the time of death or an eligible/enrolled Apache Tribal child (1-18 years of age with a complete pending application on file with the Apache Tribe of Oklahoma Enrollment).
- ❖ Copies of deceased's Apache Tribe of Oklahoma CDIB: one for the Application and one to the funeral home. CDIB can be picked up from the Enrollment Department.
- ❖ Certified Death Certificate when received. (We will make copies)
- ❖ Copy of signed burial contract.
- ❖ Funeral home invoice/statement of funeral goods and services selected.
- ❖ Completed Apache Tribe of Oklahoma Burial Application. Filled out by the Responsible Person.
  
- ❖ If the deceased is (0-12 months old) infant/stillborn at birth:
  - ❖ Infant Basic Required Documentation:
    - Deceased must be eligible/enrolled Apache Tribe of Oklahoma infant (0-12-month-old).
    - The infant (0-12 months old) was not enrolled in another Tribe or had not received assistance through another tribe. If you received assistance from another tribe, you are ineligible under this program.
    - Death Certificate must be submitted to the tribe when received. In the case of infant death at birth, a doctor's document will be accepted instead of a Death Certificate.
    - Copy of signed burial contract.
    - Funeral home invoice/statement of funeral goods and services selected.
    - Completed Apache Tribe of Oklahoma Burial Application. Filled out by the Responsible Person.

Wal-Mart Gift Card in an amount not to exceed Two Hundred and Fifty Dollars and No Cents (\$250.00) to acquire food, if the family so indicated the need.

The card will only be issued if a funeral service has a meal to follow.

Payment is for the purchase of FOOD ITEM ONLY.

Alcohol, Tobacco, Paper Products, or Personal Hygiene Products are NOT ALLOWABLE.

The Two Hundred and Fifty Dollars and No Cents (\$250.00) Wal-Mart gift card are issued to help with the meal after the funeral is held. After the food is purchased, the receipt must be returned to the Supportive Services Office. **The card will only be issued if there is a funeral service with a meal to follow.**

Burial benefits payable from the Apache Tribe Burial Funds for adults, children, and infants are not to exceed **Six thousand dollars and No Cents (\$6,000.00).**

- ❖ Payable to the funeral home(s) which performed the funeral. The Supportive Services Office will specify the specific amount of financial assistance. In no case shall the amount approved be higher than the amount actually due to the funeral home(s) on the date the Supportive Services Office receives the Application. Should funeral costs involve two or more funeral homes, the Supportive Services Office shall determine which funeral home(s) is to receive payment and in what amount.
- ❖ **Six thousand dollars and No Cents (\$6,000.00)** is provided to assist with payment for funeral service. Whatever services the family decides to put the **\$6,000.00** toward is up to the family.
- ❖ **If you would like for your loved one to be buried in a KCA Cemetery, please get in touch with KCA Intertribal Land Use / Phone Number: 580-699-4088 / Reason: is able to make sure that the land is unoccupied for your loved one's final resting place and understand that KCA DOES NOT open or close the grave.**
- ❖ **The Apache Tribe of Oklahoma DOES NOT help open and close the grave. That is the family's responsibility.**
- ❖ **We understand that the opening and closing of the grave is expensive, so if this is one of the services selected, other services may have to be eliminated. You should request an itemized list of services that are being provided for the funeral service.**
- ❖ **Any remaining balances past the Six thousand dollars and No Cents (\$6,000.00) are the family's responsibility.**

Pick up an application from the Supportive Services Office, fill out the Application, and bring required documents to the Supportive Services Office. There must be a DESIGNATED RESPONSIBLE PERSON (Person(s) who signs the burial contract with the funeral home is considered the responsible party and must sign the burial application once finished. Please turn in the burial application when finished to the Supportive Services Office. Must have an original signature.)

If the RESPONSIBLE PERSON is not able to pick up the Wal-Mart Card, must have a statement from the RESPONSIBLE PERSON on who is picking up the Wal-Mart Card.